



Bristol Prevention Network

Terms of Reference

1. Purpose of the network

- To develop a multi-agency approach to prevention work on gender-based violence
- To promote a high profile for prevention work by working together and sharing ideas and knowledge
- To promote and develop prevention services
- To promote public awareness of prevention work in Bristol.

2. Membership

Although the forum is open to anyone in Bristol working on gender-based violence prevention, membership is likely to include:

- Staff from local community-based projects
- Representatives from the Police based in Bristol
- Representatives from Bristol City Council
- Representatives from Public Health based in Bristol
- Statutory staff e.g. NHS
- Researchers into prevention issues and representatives from the universities.

3. Duties

- To meet bi-monthly to share ideas and network
- To work in partnership in Bristol to raise awareness of gender-based violence prevention e.g. organise and put on events
- To feed into the city-wide Bristol Zero Tolerance initiative.

4. Frequency of meetings

- Every 2 months for the duration of the Bristol Zero Tolerance initiative
- Meeting to last 1.5 hours with ½ hour for networking
- Refreshments provided but members to BYO lunch.

5. Agenda, arranging meetings

- Meetings will be arranged by the Bristol Zero Tolerance Administrator
- Meetings will be chaired by Charlotte Gage, Bristol Zero Tolerance, for the duration of the initiative unless otherwise decided by the group
- The agenda and focus for meetings will be decided by the group
- Speakers for meetings will contact the Bristol Zero Tolerance Administrator to schedule a meeting to present at
- Any papers will be sent out at least 3 days before the meeting
- Notes will be taken by the Bristol Zero Tolerance Administrator
- Any notes or actions will be sent out no later than 14 days after the meeting
- All correspondence will be via e-mail where possible.¹

Review

These Terms of Reference have been approved and will be reviewed annually.

Charlotte Gage, Partnerships Project Officer, Bristol Zero Tolerance

26th July, 2016

¹ If you need this document in a different format, please contact Bristol Zero Tolerance: 0117 9166555
www.bristolzerotolerance.com